Lingaya's University, Faridabad

(Approved under section 3 of UGC Act. 1956)

Dated: - 07.09.2017

Notice for Re-Appear Examination form(s) Dec - 2017

This is notified that all students (All Semesters / Courses) are required to deposit their Re-Appear Examination Fee of Rs. 750/- per subject in the A/c Section Room No 136 and collect the Re-Appear Examination Form for Dec-2017/Jan-2018 exams, from Academic Section Room No. 135. Completely filled Examination forms must reach the Academic / Examination.

All Re-appear Examination Forms must reach the Academic Section by 03.10.2017

Late fee of Rs. 500/- per subject will be charged from 04.10.2017 to 16.10.2017 Thereafter, Late fee of Rs 1000/- per subject will be charged, till ten days before starting of examinations. Thereafter no examination forms will be accepted.

To: - All Departmental Student Notice Board (s), University's Web-site

C/c: - 1) Accounts & Academic Section, For n /a,

2) All HOD's <u>Kindly put a copy on the departmental notice board, for information to all students and also inform all students through Class counselors / Teachers</u>

3) Office of the Chancellor / Vice-Chancellor / Registrar / C.O.E / P.V.C / Deans , for information pl.

IMPORTANT NOTE:

- No request will be entertained after the deadline
- If the subject codes are not filled or are incorrect, the forms will be rejected.
- Subject codes once filled cannot be changed.
- Maximum six subjects are allowed for Re-Appearing in Examinations
- Students must collect their receiving / diary no. of examination form from Academic Section for future reference
- The Schedule of Exam will be notified by office of the Controller of Examinations