

# CODE OF CONDUCT FOR STUDENTS, TEACHERS, GOVERNING BODY, AND ADMINISTRATION AS APPROVED BY THE COMPETENT AUTHORITY.

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# STUDENT CODE OF CONDUCT AND ETHICS

- 1. Dress modestly, respecting personal and others' dignity.
- 2. Show respect and consideration for teachers, staff, and peers.
- 3. Cultivate civic responsibility and environmental awareness.
- 4. Avoid unauthorized fundraising activities.
- 5. Demonstrate exemplary behavior, discipline, and diligence, setting a positive example for peers.
- 6. Abstain from smoking, drinking, and drug use on campus.
- 7. Refrain from engaging in legally punishable offenses.
- 8. Reject casteism and communalism.
- 9. Maintain professional conduct befitting a university student.
- 10. Respect the dignity and honour of all individuals.
- 11. Avoid physical violence, threats, or coercion.
- 12. Do not subject peers to ridicule or actions that harm self-esteem.
- 13. Refrain from forming student unions or similar groups.
- 14. Avoid participation in strikes or protests.
- 15. Follow safety guidelines diligently.
- 16. Respect university property and bear responsibility for any damage caused.
- 17. Comply with group rules and regulations.
- 18. Prohibit the use of mobile/video camera phones in examination halls, classrooms, labs, and other work areas.
- 19. Avoid ragging, smoking, gambling, drug use, alcohol consumption, rude behaviour, and abusive language.
- 20. Refrain from violence, unruly behaviour, bullying, and coercion.
- 21. Adhere to the disciplinary guidelines set by the head of the institution.
- 22. Keep parents informed about academic progress.
- 23. Promptly pay any imposed fines, which aim to foster discipline.
- 24. Be responsible for personal belongings; the university is not liable for loss or damage.
- 25. Carry and present your ID card as required.
- 26. Attend all classes and maintain required attendance to be eligible for exams.
- 27. Keep the campus clean and use dustbins.
- 28. Promptly update contact details with the department.
- 29. Engage in prohibited practices, including ragging, may result in disciplinary actions such as scholarship cancellation, fines, suspension, expulsion, or rustication.
- 30. Use the Internet and social media responsibly, maintaining discipline and decency.
- 31. Comply with the Information Technology Act provisions.

## TEACHERS' CODE OF CONDUCT AND ETHICS

- 1. Dress appropriately, respecting personal and others' modesty.
- 2. Honour commitments and appointments.
- 3. Promote ethical behaviour among colleagues.
- 4. Respect and constructively engage with fellow teachers.
- 5. Report truthfully on matters concerning student welfare and professional duties.
- 6. Avoid personal advertisements.
- 7. Refrain from disparaging other teachers for self-advancement.
- 8. Continuously pursue professional development.
- 9. Uphold the teaching profession's nobility and ideals.
- 10. Actively participate in professional organizations.
- 11. Treat students fairly, regardless of background.
- 12. Encourage students to pursue personal goals.
- 13. Foster civic responsibility and environmental consciousness.
- 14. Address individual needs of junior colleagues and support staff.
- 15. Help students understand their opportunities and responsibilities.
- 16. Instill respect for teachers and peers in students.
- 17. Avoid exploiting students for personal issues.
- 18. Seek approval for remunerated tutoring.
- 19. Maintain behaviour befitting a professional.
- 20. Show loyalty to the community, institution, and country.
- 21. Contribute to societal development using professional skills.
- 22. Fulfil obligations to maintain high professional standards.
- 23. Uphold professional and personal conduct.
- 24. Avoid compensation from suppliers or other agencies.
- 25. Keep confidential matters private.
- 26. Avoid outside employment that conflicts with professional responsibilities.
- 27. Exemplify integrity and dedication in public and private life.
- 28. Avoid association with unlawful activities.

## TEACHERS' RESPONSIBILITIES

Teachers should:

- 1. Conduct themselves in line with the community's expectations for professional behaviour.
- 2. Manage personal affairs in a manner that upholds the profession's dignity.
- 3. Continuously seek professional growth through study, research, and participation in educational events.

- 4. Share knowledge freely and participate in professional discussions.
- 5. Maintain active involvement in professional organizations to enhance education and the profession.
- 6. Dedicate themselves to teaching, tutorials, practical's, seminars, and research.
- 7. Avoid plagiarism and unethical behaviour in teaching and research.
- 8. Respect university regulations and contribute to its vision and mission.
- 9. Assist in educational responsibilities like student admissions, counselling, and examination processes.
- 10. Engage in community service and extracurricular activities.

## TEACHERS AND STUDENTS:

Teachers should:

- 1. Respect students' opinions and rights
- 2. Treat students impartially, regardless of their background.
- 3. Recognize and cater to the diverse needs and abilities of students.
- 4. Encourage students to develop their skills and contribute to community welfare.
- 5. Foster scientific thinking, democratic values, social justice, and environmental protection among students.
- 6. Treat students with dignity and avoid vindictive behaviour.
- 7. Focus on students' achievements in assessments.
- 8. Be available for guidance beyond class hours without expecting remuneration.
- 9. Help students appreciate national heritage and goals.
- 10. Avoid inciting students against others.

## TEACHERS AND COLLEAGUES:

Teachers should:

- 1. Treat colleagues with respect and professionalism.
- 2. Assist in the professional development of peers.
- 3. Avoid making unfounded allegations against colleagues.
- 4. Refrain from discrimination based on caste, creed, religion, race, or gender.

#### TEACHERS AND AUTHORITIES:

Teachers should:

1. Adhere to professional rules and contribute to policy development.

- 2. Avoid conflicting employment and private tutoring without approval.
- 3. Collaborate in institutional policy formulation and accept related responsibilities.
- 4. Work towards institutional improvement while maintaining professional dignity.
- 5. Fulfill contractual obligations and provide notice for position changes.
- 6. Take leave responsibly, considering academic schedules.

#### TEACHERS AND NON-TEACHING STAFF:

Teachers should:

- 1. Treat non-teaching staff as equal partners in educational endeavours.
- 2. Assist in the functioning of joint-staff councils.

#### TEACHERS AND GUARDIANS:

Teachers should:

- 1. Maintain communication with students' guardians and provide performance reports.
- 2. Participate in meetings for mutual exchange of ideas.

## TEACHERS AND SOCIETY:

Teachers should:

- 1. Recognize their role in public education and keep the community informed.
- 2. Contribute to community education and moral life.
- 3. Be socially responsible and participate in societal development.
- 4. Fulfill civic duties and participate in community activities.
- 5. Promote national integration and avoid activities that create social divisions.

#### VICE-CHANCELLOR/PRO-VICE-CHANCELLOR/PROCTOR RESPONSIBILITIES

These leaders should:

- 1. Provide value-based leadership, focusing on policy, resource management, and environmental sustainability.
- 2. Act transparently, fairly, and ethically, prioritizing the university's interests.
- 3. Manage resources responsibly for a conducive learning environment.
- 4. Foster a collaborative and innovative work culture.
- 5. Promote quality, professionalism, and service to society.

6. Avoid discrimination in professional endeavours.

#### **DEPARTMENT HEADS AND DEANS:**

These leaders should:

- 1. Lead with inspiration and motivation, focusing on policy and resource optimization.
- 2. Act transparently and ethically, making decisions for the college's best interest.
- 3. Manage resources responsibly for a positive work environment.
- 4. Encourage collaborative and innovative thinking.
- 5. Strive for quality and professionalism in service to society.
- 6. Maintain professional conduct and manage personal affairs with dignity
- 7. Avoid plagiarism and unethical behaviour in teaching and research.
- 8. Participate in community service and extracurricular activities.

#### DIRECTORS OF PHYSICAL EDUCATION, SPORTS, AND LIBRARIANS:

These professionals should:

- 1. Uphold responsible conduct and demeanour.
- 2. Manage personal affairs with professional dignity.
- 3. Avoid plagiarism and unethical behaviour in their roles.
- 4. Engage in community service and extracurricular activities.
- 5. Practice non-discrimination in their professional duties.