



LINGAYA'S VIDYAPEETH, FARIDABAD

(Decided to be University, Approved u/s 3 of UGC ACT, 1956)

2.5.3

Status of automation of Examination division along with approved Examination Manual/ordinance

- A. 100% automation of entire division & implementation of Examination Management System (EMS)
 - B. Only student registration, Hall ticket issue & Result Processing
 - C. Only student registration and result processing
 - D. Only result processing
 - E. Only manual methodology
- (Opt any one)

100% automation of entire division & implementation of Examination Management System (EMS)	Only student registration, Hall ticket issue & Result Processing	Only student registration and result processing	Only result processing	Only manual methodology
Yes	-	-	-	-




Registration

Institute *	Lingaya's Vidyapeeth	School *	Lingaya's Vidyapeeth	Course Code	B-A(H)-Eng	Start Date	dd-mm-yyyy
End Date	dd-mm-yyyy	Roll Number	22BEN11	Semester	4	Student Name	MEENAKSHI BANSAL
Father Name	BHAGWANT BANSAL	Mother Name	RUCHI BANSAL	Permanent/Correspondence Home Address	KAPRA COLONY NEAR AIR FORCE STATION FARIDABAD		
Mobile Number	9650119045	Category *	GEN	Email	22ben11@lingayasvidyapeeth.edu.i		
Remark							

Subject 1	BEN-202 INDIAN CLASSICAL LITERATURE	Subject 2	BEN-204A LITERARY THEORY
Subject 4	BPSY-GE-232A PSYCHOLOGY FOR HEALTH AND WI	Subject 5	BEN-GE-232B CONTEMPORARY INDIA WOMEN AN
Subject 7	BEN-206 BRITISH ROMANTIC LITERATURE	Subject 8	BEN-208 BUSINESS COMMUNICATION
Subject 10		Subject 11	
		Subject 12	
		Subject 3	BEN-204B TRAVEL WRITING
		Subject 6	BPSY-GE-232C INTER GROUP RELATIONS



[schoolfi.com/admin/generate_stu_admit_card_pdf.php](#)




Lingaya's Vidyapeeth Faridabad

Admit card for End semester Examination 2023-24

Date And Time : For Exact Date and Time Check Datesheet Published on the website-www.lingayasuniversity.edu.in

(Admit card valid from December to January 2023-24)



CANDIDATE'S NAME : RISHI MISHRA	FATHER'S NAME : INDRESH KUMAR MISHRA
ROLL NO : 22BCOM10	STATUS : Regular SESSION : 2023-24
PROGRAM : Bachelor of Commerce (Honours)	SEM : 3

S.NO.	SEMESTER	SUBJECT CODE	SUBJECT NAME	Signature of Invigilator
1	3	HSS-201	Advance Business Communication	
2	3	BS-203	Numerical & Statistical Methods	
3	3	MGN-201	Human Resource Management	
4	3	MGN-203	Income Tax Law and Practice	
5	3	BCMN-201	Management Principles and Applications	
6	3	BCMN-203	Auditing & Corporate Governance	
7	3	BBALP-161	Live Projects	
8	3	HPP-173	Holistic & Professional Proficiency	
9	3	BCMN-205	Compensation & Reward Management/ MOOC Course	
10	3	LI	Library	



 20/11/24


 SIGNATURE OF CONTROLLER OF EXAMINATION

INSTRUCTIONS FOR CANDIDATE:

1. Student should bring their Admit Card and I-Card for appearing in the examination. Students failing to bring the Admit Card and I-Card shall not be appear in the examination.
2. Candidates shall take seats at least 30 minutes before the commencement of the examination.
3. Candidates will not be allowed into the examination venue half an hour after the commencement of the examination.
4. Candidates shall display their Admit Card and I-Card on the right hand side of their desks.
5. No candidate shall leave the Examination Hall during until one and half hour after the commencement of examination in each session.
6. No communication of any kind shall take place between the candidates during the examinations. The only communication that is permitted is between candidate and the invigilators.
7. No cellular phones, iPods, MP3 Players, Pagers or any other devices with text display or digital imaging facilities are allowed in the examination venues. Programmable calculators are not allowed. No borrowing or lending of examination material (including calculators, pens, pencils, etc.) is permitted during the examinations.
8. Students are not allowed to write anything on the Question Paper, except their Roll Number.
9. At the end of the examination session, candidates must ensure that they handed over their Examination Answer Book to the invigilator before they leave their desks.

Exam List			
Exam Name	Status	Action	
ABQ	Publish *Freeze	Delete	
Continuous Evaluation	Publish *Freeze	Delete	
Continuous Mode	Publish *Freeze	Delete	
End-Semester Exam	Publish *Freeze	Delete	
External Practical	Publish *Freeze	Delete	
Internal Practical	Publish *Freeze	Delete	
Internal Practical-1	Publish *Freeze	Delete	
Internal Practical-2	Publish *Freeze	Delete	
Internal Practical-3	Publish *Freeze	Delete	
Mid-semester exam	Publish *Freeze	Delete	
mid-semester Exam-1	Publish *Freeze	Delete	
mid-semester Exam-2	Publish *Freeze	Delete	
Mid-semester exam-3	Publish *Freeze	Delete	
Research Based Assignment	Publish *Freeze	Delete	



Add Exam Pattern Chart

Institute *
 College *
 Session *
 Class *
 Class Section *

- Home
- Institution Details
- Master Data
- Institute Setup
- Admission Enquiry
- Employee Management
- Students and Groups
- Assignment / Announcement
- Attendance & Leaves
- Examinations
 - Exam List
 - Exam Controller Chart
 - Enter Exam Controller
 - Update Exam Controller
 - All Exam Marks Download
 - Enter Result
 - Feedback & Discussion
 - Surveys & Events
 - Study Planner
 - Report
 - Bus Details
 - Hostel Management

Class Subject

Subject	ABQ	Continuous Evaluation	Continuous Mode	End-Semester Exam	External Practical	Internal Practical
Accounting Fundamentals (BBAN-103)	15			60		
Business Communication (HSS-105)	15			60		
Business Law (BBAN-107)	15			60		
Business	15			60		



Class Subject						
Subject	ABQ	Continuous Evaluation	Continuous Mode	End-Semester Exam	External Practical	Internal Practical
Accounting Fundamentals (BBAN-103)	15			60		
Business Communication (HSS-105)	15			60		
Business Law (BBAN-107)	15			60		
Business Organisation & Management (BBAN-101)	15			60		
Certification course (CC-191)						
Computers for Managers (BBANCS-01)	15			60		
Holistic & Professional Proficiency (HPP-171)						



- Examinations
- Exam List
- Exam Controller Chart
- Enter Exam Controller
- Update Exam Controller
- All Exam Marks Download
- Enter Result
- Feedback & Discussion
- Surveys & Events
- Study Planner
- Report
- Bus Details
- Hostel Management
- Library Management
- Stock Management
- ExcelUp
- Knowledge Resource
- Visitors
- Generate Other Fee Bill
- Complaint



Exam List

Institute *	Lingaya Group of Institutions
School *	Lingaya's Vidyapeeth
Session *	2023-24
Class *	B.A(H)-English - Sem 3
Section *	SEC-A

Previous Semester

Exam Name	Include
ABQ	<input checked="" type="checkbox"/>
Mid-semester exam	<input checked="" type="checkbox"/>
End-Semester Exam	<input checked="" type="checkbox"/>

Subjects:
 Soft Skills Gender Sensitization American Literature British Literature 18th Century World Literature Science Fiction and Detective Literature

[Download Excel](#) | [Refresh](#)



[Inbox \(632\) - seema.shar](#) | [School: cPanel](#) | [School: cPanel](#) | [School: cPanel](#) | [Daily work Report of EEP](#) | [+](#) | [-](#) | [🔍](#) | [🌐](#) | [📄](#) | [🔖](#) | [📌](#) | [🔧](#) | [🔌](#)

[Home](#) | [Institution Details](#) | [Master Data](#) | [Institute Setup](#) | [Admission Enquiry](#) | [Employee Management](#) | [Students and Groups](#) | [Assignment/Announcement](#) | [Attendance & Leaves](#) | [Examinations](#) | [Exam List](#) | [Exam Controller Chart](#) | [Enter Exam Controller](#) | [Update Exam Controller](#) | [All Exam Marks Download](#) | [Enter Result](#) | [Feedback & Discussion](#) | [Surveys & Events](#) | [Study Planner](#) | [Report](#) | [Bus Details](#) | [Hostel Management](#)

[schooofi.com/admin/add_edit_marks_new.php#](#)

Add Edit Marks

Institute *
 School *
 Session *
 Class *
 Section *
 Subject *
 Exam *
 Sort Sequence *

Student List

*RE = Rec Examination *NA = Not-Applicable *AB = Absent

Admission No	Roll No	Student Name	Download PDF	Allow Editing
LV-224185	22BBA03	ABHI KUMAR TRIPATHI	(60)	Obtained Marks <input type="text" value="Select an option"/>
LV-224213	22BBA04	AKASH RAWAT		Obtained Marks <input type="text" value="Select an option"/>
LV-223858	22BBA05	AVANISH RAJ		Obtained Marks <input type="text" value="Select an option"/>
LV-223943	22BBA07	DIPESH TANVIAR		Obtained Marks <input type="text" value="Select an option"/>

Advance Business Communication (HSS-201)

13:56 11-01-2024



- Enter Exam Controller
- Update Exam Controller
- All Exam Marks Download
- Enter Result
- Feedback & Discussion
- Surveys & Events
- Study Planner
- Report
- Bus Details
- Hostel Management
- Library Management
- Stock Management
- Exit Up
- Knowledge Resource
- Visitors
- Generate Other Fee Bill
- Complaint

Student List

*RE = Res Examination *NA = Not-Applicable *AB = Absent

Admission No	Roll No	Student Name	(60)
LV-224185	22BB403	ABHI KUMAR TRIPATHI	Obtained Marks Select an option. ▾
LV-224213	22BB404	AKASH RAWAT	Obtained Marks Select an option. ▾
LV-223858	22BB405	AVANISH RAJ	Obtained Marks Select an option. ▾
LV-223943	22BB407	DIPESH TANWAR	Obtained Marks Select an option. ▾
LV-224180	22BB408	HEMANT	Obtained Marks Select an option. ▾
LV-224146	22BB409	JATIN PAWAR	Obtained Marks Select an option. ▾
LV-224195	22BB411	KIRTI SINGLA	Obtained Marks Select an option. ▾
LV-224131	22BB412	MAHIMA	Obtained Marks Select an option. ▾
LV-224181	22BB413	MAVANK	Obtained Marks Select an option. ▾
LV-223922	22BB418	SAGAR	Obtained Marks Select an option. ▾
LV-224196	22BB419	SHRUTI	Obtained Marks Select an option. ▾
LV-224197	22BB420	SHUBHAM KUMAR	Obtained Marks Select an option. ▾
LV-224173	22BB421	VIVEK PANWAR	Obtained Marks Select an option. ▾



Agreement

Schoofi Implementation

At

Lingayas Group of Institutions



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Scope

Implementation of Schoofi for Lingaya's Group of Institutions

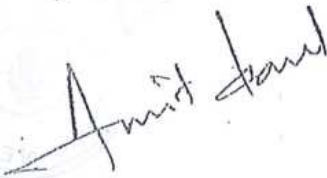
Agreement Term

1-July-2019 to 30-June-2022

Key Modules & Timelines

1. Attendance Management
2. Leave Management
 - a. Student Leaves
 - b. Employee Leaves
3. Fee Management
4. Examination
5. Announcements & Notices
6. Homework, Assignments & Circulars
7. Bus Tracking
8. Event Management
9. Yearly Planner
10. Polls & Surveys
11. Feedback
12. Visitor Management
13. Hostel Management
14. Library Management
15. Placement Management : End September 2019
16. Alumni Management : End August 2019
17. Inventory Management – To be delivered by Mid August 2019
18. Admission Management – To be delivered by end December 2019
19. Analysis Dashboards

Details list of functions and features are attached in Appendix A.



Mobile App Interface



Responsibility Matrix

Activity	School	Schoofi Team
Provide Data Templates for various modules		Responsible
Data preparation as per the defined templates	Responsible	
Verification of Data	Integrity and Authenticity of data	Completion and Formats
Data Upload		Responsible
Final Verification of Data	Responsible	
Training and Orientation for school staff	Organize Trainings	Impart Trainings
Communication to Parents and Students	Responsible	

Timelines

1. Provide Templates for Data – 3 Days
2. Prepare and Provide Data to Schoofi team (in the templates provided) – 7 Days
3. Verify Data and Update any other mandatory information – 10 Days
4. Upload Data and Final Verification-- 15 Days
5. Upload Legacy data – 15 days
6. Implementation of Schoofi



Schoofi Software Solutions Private Limited
(CIN: U72900DL2015PTC285074)

234, Nuovo Engineers, Plot No – 25, Sector - 10, Dwarka, New Delhi – 110075

Commercials

Description	Rate Per Unit	Amount
Annual Subscription Charges (includes Software Application Costs, In-App Notifications / alerts, server, backend maintenance) *75 SMS free / student / year	Rs 160 / Student	* No. of Students
SMS Pack	As per prevailing rate at the time of purchase	
GPS device for buses (Optional)	7,500 (first time) 2,500 (2 nd year onwards)	* No. of Buses

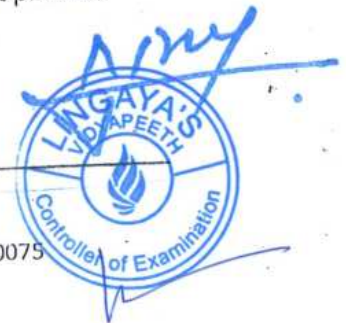
General Terms and Conditions:

- Schoofi will only be responsible for the service stated above.
- Schoofi will not be responsible for any delay of delivery of SMS on account of Mobile Phones being switched off / Out of coverage / Not functional and also if any issue on the Mobile Operator end.
- Maintaining the data and ensuring all the information is current is the responsibility of school.
- Above price doesn't include the price of any hardware / external device / component, not mentioned above (Like GPS for vehicles, Cameras etc). Any such component would be billed separately.
- The first-time data setup / upload would be done by Schoofi and all future data uploads etc would have to be done by the School
- Any additional enhancements / changes to the standard product in future will be evaluated and discussed with Lingaya's management. Efforts would be agreed and charged as per mutually agreed charges.
- This Agreement itself can be terminated by either party by giving one month notice in writing.
- In case, Schoofi terminates the contract then, they will facilitate report generation for till date entered databases for every implemented module in MS-excel. The access to ERP system will not be disabled till relevant reports are generated by respective institutions.
- In case Lingayas terminates this contract for any reason other than proper services by vendor, all payments due on prorata basis shall be released to vendor after downloading all backup reports and database.
- Lingayas will be in a position to hold payments if Schoofi does not provide sufficient time for report and database download.
- All taxes would be charged extra on actuals.

Schoofi Software Solutions Private Limited
(CIN: U72900DL2015PTC285074)

234, Nuovo Engineers, Plot No - 25, Sector - 10, Dwarka, New Delhi - 110075

Amit Kumar





Payment Terms

- Every institution of Lingaya's group will pay Rs.160/- per student per academic year. Taxes will be paid extra. The following terms and conditions and special terms are applicable to this contract.
- The payments will be released Quarterly, at the beginning of every quarter.

Support

- Training would be provided to Lingaya staff as part of the implementation.
- Online support would be provided at no extra cost.
- Auto releases will be provided to Lingayas at the time of implementation/ within AMC charges. New features/ modules provided will not be chargeable.
- All system bugs would be fixed within a reasonable time period:
 - Show Stoppers – 8 hours
 - Critical Issues – 24 hours
 - Normal Issues – 7 Days
- Auto Backups of the Schoofi system are done every day, every week, every month and backups are maintained for a reasonable amount of time. Currently the data will be saved on cloud server. However, functioning of cloud server will be evaluated during the peak time. If the accessibility is found slow, mirror image backups will be maintained on Lingaya's server for accessing the system through LAN.

In the event of any dispute or differences arising between the parties hereto as to the rights and obligations under this agreement or as to any claim monetary or otherwise, of any one party against the other or as to the interpretation and effect of any terms and conditions of this Agreement, the jurisdiction of dispute shall lie in Faridabad Courts only.

THE PARTIES HERETO ACKNOWLEDGE THAT THEY HAVE READ THIS STATEMENT OF WORK UNDERSTAND IT, AND AGREE TO BE BOUND BY THE TERMS AND CONDITIONS STATED THEREIN

Accepted By:
Schoofi Software Solutions Pvt. Ltd.

By: Amir Kaul

Name: AMIR KAUL

Title: CEO

Date: 29/6/2019

Accepted By:
Lingaya's Group of Institutions

By: Prem Salwan

Name: PREM SALWAN

Title: ADDITIONAL REGISTRAR

Date: 27/6/2019



Schoofi Software Solutions Private Limited
(CIN: U72900DL2015PTC285074)

234, Nuovo Engineers, Plot No - 25, Sector - 10, Dwarka, New Delhi - 110075

29/6/2019

APPENDIX A

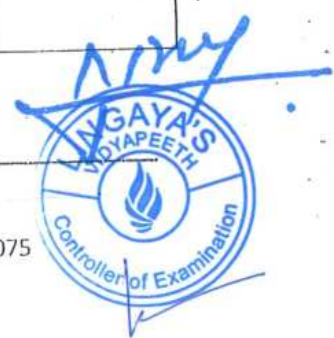
SNo	Module	Details	External HW Requirement
1	Attendance Management	Attendance recording of the students by teachers. Attendance tracking by parents and school management Notifications (Realtime) to Parents about students attendance Admit card generation	Optional - RFID Cards, Readers
2	Assignments & Homework/ Circular	Teacher can upload Assignments, Homework, Classwork and Circulars for the students	None
3	Announcements / Notices	Announcements and Notices can be sent to all / specific groups of students Multiple types of documents can be sent like PDF, Word, Excel, Audio, Video etc Auto notifications and SMS to parents	None
4	Leave Management	Leave management system for Students & Employees Apply for leaves, check leave balance, approved leaves, holiday list, etc. Multiple rules as per institute requirements Flexible Leave approval matrix by department	None
5	Online Fee Management with Fee Payment	Ability to create Fee structures by Session, Course, Class Online Collection of Fees Real-Time analysis and visibility of Fee Collection by Day, Week, Any Period by mode of collection Generate Fee Challans for pending / due fees Automatic generation of Fee Invoices Visibility of Paid-Fees / Pending Fees to Parents Tuition Fee certificate generation	None
6	Yearly Planner	Ability to define yearly calander for the school Ability to define holidays Daily Events by class-section	None
7	Feedback Management	Parents / Students can give feedback / Suggestions etc for improvement of school services and academics etc	None

Amit Hand

[Signature]

Schoofi Software Solutions Private Limited
(CIN: U72900DL2015PTC285074)

234, Nuovo Engineers, Plot No -- 25, Sector - 10, Dwarka, New Delhi - 110075



Schoofi

Always Connected

SNo	Module	Details	External HW Requirement
8	Online Diary	Real-Time communication with Parents by Class / Subject Teachers Ability to assign one note to multiple students Ability to upload images etc also for any celebrations etc in the class Ability to give star ratings, etc to students Real-Time notifications to parents	None
9	Event Management	Ability to create school events Ability to upload event albums and images and share with parents and on social media Ability to register students for the event and pay event fees online Ability to enrol faculty incharges for events and use this data in HR module.	None
10	Student Health Report	Student Health Records like Vaccination, Medical Records, Health Check-ups etc Real-Time availability of Medical history for each student Detailed Health Report	None
11	Examination Schedule/ Results	Ability to create multiple Exams and submit marks Ability to publish marks to parents which can be accessed on phone Ability to use multiple algorithms for evaluation and ways of calculating final marks Ability to declare result for individual students. Ability to print grade cards and Degree certificates. Detailed reports as per institutional standards Details Examination, Scholastic and Co-Scholastic reports	None
12	Student Information Management	Detailed information about students, history, transport, personal details, academic details etc online Detailed analysis on various student attributes	None
13	Employee Information Management	Detailed information about all employees Ability to define employees and staff by type of employment - Contract, Full-Time, Subcontracted etc Ability to define shifts and employee working by shifts Employee profile with regard to personal, educational, research, conferences, books, events etc.	None
14	Flexible Grouping	Ability to create student groups by class, class section, group of students across classes, class-sections	None

Schoofi Software Solutions Private Limited
(CIN: U72900DL2015PTC285074)

234, Nuovo Engineers, Plot No - 25, Sector - 10, Dwarka, New Delhi - 110075

Amrit Paul

Sharma

Amrit Paul
Controller of Examination
20/1/14

SNo	Module	Details	External HW Requirement
15	Polls & Surveys	Create surveys and polls for different target groups to assess responses	None
16	Bus Attendance	Ability to record bus attendance by route number and shift	Optional - RFID Cards, Readers
17	Bus Tracking	Real-Time tracking of all buses on google maps Trip history with journey maps	GPS Devices for Buses
18	Visitor Management	Visitor Entry and History and Analysis Zone based access control to only notified areas	None
19	Birthday Notifications to Students / Teachers	Personalised Birthday Greetings to Students/Teachers	None
20	Library Management	Define and Create books in the system Define location and price for each book Define quantities and codes for each book Issue and Return of books to students, employees etc Auto calculation of fine based on the algorithm defined - each school can define its own algorithm Charging of Fine in the student fees module	None
21	Stock Management	Define all the stock items in the institution Define the location of stock items Raise Purchase orders and Invoices Manage quantities flexibly	None
22	Hostel Management	Ability to define multiple hostels Ability to define multiple rooms within the hostel Ability to define issuable items in each hostel room Ability to parents to reserve / confirm hostel rooms online Ability to pay hostel fee in student fee module	None
23	Placement Management	Ability to enrol the placement company contact details and sending e-mails and sms to them. Ability to shortlist student profiles. Ability to assign students and send them messages Ability to record selection information and joining date.	None

Amrit Kaur

P. Shree

Schoofi Software Solutions Private Limited
(CIN: U72900DL2015PTC285074)

234, Nuovo Engineers, Plot No - 25, Sector - 10, Dwarka, New Delhi - 110075



SNo	Module	Details	External HW Requirement
24	Alumni Management	Ability to migrate the passing out students to this module and retain their profile information saved. Ability to link this database with website for online updation by respective alumni w.r.t. new experience. Ability to upload pics etc. for various alumni events.	
25	Admission Management	Ability to upload enquiry database. Ability to saving the followup remarks and next follow up date and notes. Ability to save the enquiry status. Ability to confirm the enquiry and progression to academics/fee module. Ability to remove database on duplicate mobile numbers	

Amrit Anand *Rishu*

Controller of Examination
20/1/24



PROFORMA INVOICE

Schoofi Software Solution Pvt Ltd. 234 Nuovo Engineers Appartments Plot No.25 Sector 10, Dwarka New Delhi-110075 GSTIN/UIN: 07AAWCS2601L1ZY State Name : Delhi, Code : 07 CIN: U72900DL2015PTC285074 Contact : 9810302326	Invoice No.	Dated		
	2020-21/PI/13	14-Jul-2020	Mode/Terms of Payment	
	Supplier's Ref.	2020-21/PI/13	100% Advance	
Buyer Lingayas Vidyapeeth Faridabad Nachauli, Jasana Road, Old Faridabad, Faridabad PAN/IT No : State Name : Haryana, Code : 06 Place of Supply : Haryana	Buyer's Order No.	Dated		
	Terms of Delivery			
SI No.	Particulars	HSN/SAC	GST Rate	Amount
1	Subscription Charges-Schoofi For Period July 20 - Sep 2020	999799	18 %	70,400.00
2	IGST @ 18%			12,672.00
Total				₹ 83,072.00
E. & O.E				
Amount Chargeable (in words)				
INR Eighty Three Thousand Seventy Two Only				
HSN/SAC		Taxable Value	Integrated Tax Rate	Total Tax Amount
		70,400.00	18%	12,672.00
Total		70,400.00	12,672.00	12,672.00
Tax Amount (in words) : INR Twelve Thousand Six Hundred Seventy Two Only				
Remarks: Being PI raised for 1760 Students @ Rs.40/- For Period July 20 - Sep 2020 Company's PAN : AAWCS2601L		Company's Bank Details Bank Name : HDFC Bank Ltd.-50200015861382 A/c No. : 50200015861382 Branch & IFS Code: Dwarka Sector-10 & HDFC0004364 for Schoofi Software Solution Pvt Ltd.		
		Authorized Signatory		

SUBJECT TO DELHI JURISDICTION

This is a Computer Generated Invoice



PROFORMA INVOICE

Schoofi Schoofi Software Solution Pvt Ltd. 234 Nuovo Engineers Apartments Plot No.25 Sector 10, Dwarka New Delhi-110075 Delhi - 110075, India GSTIN/UIN: 07AAWCS2601L1ZY State Name : Delhi, Code : 07 CIN: U72900DL2015PTC285074 Contact : 9810302326	Invoice No.	Dated
	2020-21/PI/16	5-Oct-2020
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer Lingayas Vidyapeeth Faridabad Nachauli, Jasana Road, Old Faridabad, Faridabad, Haryana - 121002, India PAN/IT No : State Name : Haryana, Code : 06 Place of Supply : Haryana	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

SI No.	Particulars	HSN/SAC	GST Rate	Amount
1	Subscription Charges-Schoofi Fees for the - Oct 2010-Dec-2020	999799	18 %	52,720.00
2	Less: Discount Allowed			(-)14,640.00
3		IGST @ 18%		6,854.40
4	Less: Round Off			(-)0.40
	Total			₹ 44,934.00

Amount Chargeable (in words) E. & O.E
INR Forty Four Thousand Nine Hundred Thirty Four Only

HSN/SAC	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
999799	52,720.00	18%	6,854.40	6,854.40
Total	52,720.00		6,854.40	6,854.40

Tax Amount (in words) : **INR Six Thousand Eight Hundred Fifty Four and Forty paise Only**

Remarks:
 Being PI for 1318 student @ 40/- for the period from Oct 20 to Dec-2020. Discount given Rs. 14640/- in value.
 Company's PAN : AAWCS2601L


Company's Bank Details
 Bank Name : HDFC Bank Ltd.-50200015861382
 A/c No. : 50200015861382
 Branch & IFS Code: Dwarka Sector-10 & HDFC0004364
 for Schoofi Software Solution Pvt Ltd.

 Authorised Signatory

SUBJECT TO NEW DELHI JURISDICTION
 This is a Computer Generated Invoice



PROFORMA INVOICE

 Schoofi Software Solution Pvt Ltd. 234 Nuovo Engineers Appartments Plot No.25 Sector 10, Dwarka New Delhi-110075 Delhi - 110075, India GSTIN/UIN: 07AAWCS2601L1ZY State Name : Delhi, Code : 07 CIN: U72900DL2015PTC285074 Contact : 9810302326	Invoice No.	Dated
	2020-21/PI/027	11-Jan-2021
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer Lingayas Vidyapeeth Faridabad Nachauli, Jasana Road, Old Faridabad, Faridabad, Haryana - 121002, India PAN/IT No : State Name : Haryana, Code : 06 Place of Supply : Haryana	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Particulars	HSN/SAC	GST Rate	Amount
1	Subscription Charges-Schoofi Fees for the - Jan 2021-Mar-2021	999799	18 %	81,480.00
2				14,666.40
3	Less : Round Off			(-)0.40
	Total			₹ 96,146.00

Amount Chargeable (in words) E. & O.E

INR Ninety Six Thousand One Hundred Forty Six Only

HSN/SAC	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
999799	81,480.00	18%	14,666.40	14,666.40
Total	81,480.00		14,666.40	14,666.40

Tax Amount (in words) : **INR Fourteen Thousand Six Hundred Sixty Six and Forty paise Only**

Remarks:

Being PI for 2037 student @ 40/- for the period from Jan 21 to Mar-2021.

Company's PAN : AAWCS2601L

Company's Bank Details

Bank Name : HDFC Bank Ltd.-50200015861382

A/c No. : 50200015861382

Branch & IFS Code: Dwarka Sector-10 & HDFC0004364

for Schoofi Software Solution Pvt Ltd.

Authorised Signatory

SUBJECT TO NEW DELHI JURISDICTION

This is a Computer Generated Invoice



Tax Invoice

Schoofi Software Solution Pvt Ltd. 234 Nuovo Engineers Apartments Plot No.25 Sector 10, Dwarka New Delhi-110075 Pincode:110075 GSTIN/UIN: 07AAWCS2601L1ZY State Name : Delhi, Code : 07 CIN: U72900DL2015PTC285074 Buyer Lingayas Vidyapeeth Faridabad Nachauli, Jasana Road, Old Faridabad, Faridabad Haryana - 121002, India State Name : Haryana, Code : 06		Invoice No.	2020-21/PI/028		Dated	10-Apr-2021	
		Delivery Note			Mode/Terms of Payment		
		Supplier's Ref.			Other Reference(s)		
		Buyer's Order No.			Dated		
		Despatch Document No.			Delivery Note Date		
		Despatched through			Destination		
		Terms of Delivery					

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Subscription Charges-Schoofi IGST @ 18% <i>April - 2021 to June - 2021</i>	999799					72,800.00
2					18 %		13,104.00
Total							₹ 85,904.00

E. & O.E

Amount Chargeable (in words)
INR Eighty Five Thousand Nine Hundred Four Only

HSN/SAC	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
999799	72,800.00	18%	13,104.00	13,104.00
Total	72,800.00		13,104.00	13,104.00

Tax Amount (in words) : **INR Thirteen Thousand One Hundred Four Only**

Company's PAN : **AAWCS2601L**

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Schoofi Software Solution Pvt Ltd.
 Authorised Signatory

This is a Computer Generated Invoice


 Controller of Examination
 20/1/21

2.5.3 IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

Response:

Lingayas Vidyapeeth has progressively developed a well-established, automated and centralized process for the continuous-internal and end-semester assessment, conduct of examinations and its associated activities, declaration of results and award of degrees.

IT Integration for Examination Processes and evaluation of student performance:

Lingayas Vidyapeeth has subscribed to a comprehensive Cloud based EMS (Education Management System) which provides integrated solution to automate the examination processes in pre-examination, examination and post - examination phases.

Starting from admission application submission to online course registration and approval, continuous internal assessment, hall ticket generation, display of seating plan on EMS, end semester marks uploading, submission of application form for re-appearing and Course/Program outcome attainment calculation & subsequent report generation are done on EMS in a complete transparent manner.

The photographs of candidates are embedded on their degree certificate to nullify the possibility of forging of degree certificate; all degrees are being uploaded on NAD.

Examinations during Pandemic were conducted in a completely proctored and online manner using MS-Teams and Google meet platforms.

Improvement in the design of transcript by making it compact in single sheet/page.

Digitalization of Question paper management: The question paper management was done paperless. The course wise question bank is invited from the departments in digital formats and the question papers are framed at the Examination Branch in a very transparent manner without the intervention of any faulty member.

Automation of examination processes has led towards efficient functioning of examination processes, maintenance and reproduction of examination records and minimalistic manual intervention.

Impact of Examination Reforms and processes:

Various reforms have been undertaken progressively which have resulted in more transparent, efficacious and efficient examination management system.

Timely declaration of final results ensures that the students are not deprived of career and progression opportunities.

Both cumulative internal assessment and end-semester-examinations adopted to monitor the progress of students provide ample opportunities to take effective remedial measures throughout the semester.

Supporting document enclosed:



2.5.3 Evaluation Process and Reforms

In the COVID-19 Pandemic the Examination Department has been integrating the information processing reforms into the examination management system. The examination measures and developments (continuous internal assessments like as ABQ, Mid Semester and End-Semester Assessment) require fetching a substantial progress in examination management system.

Examination Procedures

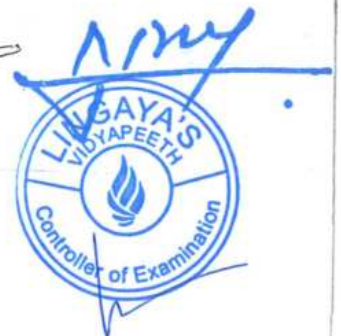
Lingaya's Vidyapeeth is having engrained and well-organized continuous evaluation system with various kinds of assessments extending through the duration of each semester.

The whole process is similar to conduct of online examinations; evaluation, result declaration and award of degrees are precise and monitored by the Examination Department of the University/Vidyapeeth together with the Faculty.

In the View of "COVID-19 Pandemic and Subsequent Lockdown" the examination department has made the evaluation reforms according to the online examination management system.

Online Examination Processes and IT Integration:

- Lingaya's Vidyapeeth education system is adopting semester wise pattern system for examination with a continuous evaluation system for all the departments.
- Lingaya's Vidyapeeth also follow digital evaluation system and has successfully implemented for UG, PG and Ph.D. examinations.
- In addition to that, Assignments, Practical, Seminar presentation, Projects etc are also considered for the evaluation.



Lingaya's Vidyapeeth made Instructions to Students and Invigilators for smooth & fair conduction of online examinations.

(A). The Following instructions are strictly adhered to by students during ONLINE EXAMINATION: -

1. Students are required to find and occupy the seat at his/her residence at least 20 minutes before the commencement of Examination with better internet speed. Student should log to GOOGLE MEET. It is mandatory for him /her to be present on google meet with live video during the examination time.
2. Student needs to check Class/ Exam WhatsApp Group on same day 20 minutes before the commencement of scheduled examination **for Google Meet link**. In case, student is not able to get the Google Meet link/ code, he/she should contact Class Coordinator/ HOD immediately.
3. **For Question Paper link**, students are required to check again their Class/ Exam WhatsApp group 05 minutes before the commencement of scheduled examination. In case, student is not able to get the link, he/she should contact Class Coordinator/ HOD immediately.
4. During the examination student **is required to be alone at his / her seat in the room**. In case, **any other person has been found / is visible**, examination is liable to be cancelled.
5. Student will not be allowed to appear in Online Examination after 05 minutes of the commencement of Examination. Therefore, all students are advised to be present online at least 10 minutes before commencement of Examination.
6. Only A-4 sheets are allowed for writing answer(s) of given question(s). **On top of every page** students are required to mention their Roll No, Sub-Code, Subject Name, Date of examination and Invigilator(s) Name in the following format:

Roll No.....	Sub code.....
Subject Name	Date of examination.....
Invigilator(s) Name (s).....	
Page No.:	



7. Students are NOT ALLOWED to leave Examination area during scheduled ONLINE EXAMINATION under any circumstances. Excuses for Washroom/ Urinal during the Online Examination time will not be entertained.
8. Student(s) are required to use **only blue/ royal blue ball point/ gel/ fountain pen** for the examination. Refrain from using Pencil for drawing diagram(s) because after scanning said diagram/ picture will not be visible in PDF.
9. **Only Colored scanned PDF*/ JPEG Answer Sheet(s) shall be accepted.**
10. Student(s) are required to adjust his/ her mobile/ laptop in front of him/ her and login on Google Meet for the purpose of watching their activities during the examination time by appointed Invigilator(s)/ Concerned HOD(s)/ COE and/ or by any competent authority during examination time.
11. Only non-programmable calculators are allowed. Programmable watches are strictly prohibited during Examination.
12. Duration of Examination shall be total **TWO HOURS ONLY**.
13. As per design of syllabus, each Question Paper shall be delivered in 4/ 5 parts in TWO HOURS. In Each part there will be **TWO Questions, you have to attempt ANY ONE** from them. For Example:-
 - (a) If There are FOUR PARTS (only for Pharmacy) then time slots shall be as follow: -

For Each Part = 25 Minute of writing of Answer +05 Minutes of scanning your solution in PDF and submit to provided EMAIL ADDRESS= 30 Minutes

Total Time = $30 * 4 = 120$ Minutes
 - (b) If There are FIVE PARTS then time slots shall be as follow: -

For Each Part = 20 Minute of writing of Answer +04 Minutes of scanning your solution in PDF and submit to provided EMAIL ADDRESS= 24 Minutes

Total Time = $24 * 5 = 120$ Minutes.
14. Student(s) can upload their answer sheet only once. (if they don't submit, the form will be closed automatically after the stipulated time).
15. Please note all answer sheet should be in a same hand writing incase hand writing doesn't match it will be consider as UMC case, which is liable to cancellation of examination besides disciplinary action against the student/ students.



16. **All the answer sheets shall be screened by Plagiarism check** (Turn tin or any UGC approved Plagiarism checker software) for the purpose of prevention of cheating/ stop copying from other sources.
17. If whole or a part of answer sheet(s) matched with Internet data or from answer sheet(s) of other student(s), said answer sheet(s)/all matched shall be cancelled and strict action shall be taken against student/ students by COE /Centre Supdt./ Competent authority as per rules and regulation of LV UFM (ie. – debarred from whole examination, cancellation of candidature etc.).
18. During Examination for any issue(s) Invigilator(s)/ Examination Section/ concerned HOD/ Centre Supdt./ COE will be available for your assistance.
19. It is mandatory the hardcopy of answer sheet written by the student during the examination should kept safely, which has to be submitted after the examination physically at University or at Delhi Head office (Address: Kh.No- 261, Lane No-5, Westened Marg, Saidulajab, Near Saket Metro Station, New Delhi – 110030). Please note hand written answer sheet(s) should reach Examination Cell within 3 days of opening the University.
20. **Students are not required to write their name in any page/ part of ANSWER SHEET. In case of found, the said answer sheet(s) stands cancelled.**

Requirements for the Online Examination:

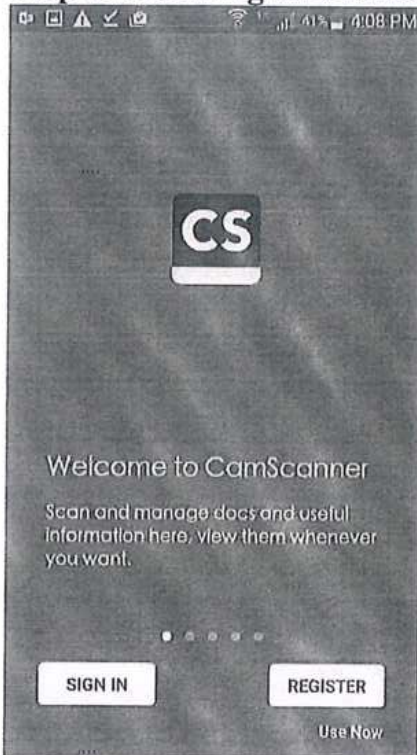
1. **Android Phone**
2. **A valid GMAIL account.**
3. **Google Chrome app**
4. **Google Meet app (for monitoring and attendance purposes) and**
5. **CamScanner app**

The undertaking form link having all the instructions will be send to all the students on their Exam/ Class WhatsApp group. It is mandatory for all the students to submit the undertaking form 2 days before the commencement of examinations.



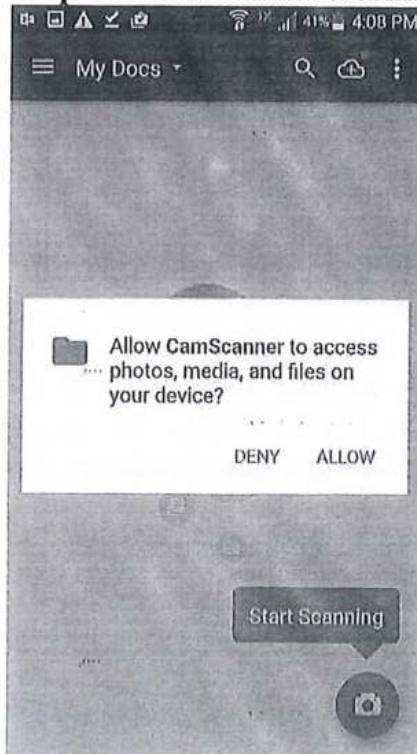
*Process for Uploading Answer sheets in PDF format

Step 1: Scanning and Email Using CamScanner



Welcome to CamScanner Splash Page.
Touch 'Use Now' on the Bottom-Right corner.
DO NOT TOUCH 'SIGN IN' OR 'REGISTER'

Step 2: CamScanner Permissions



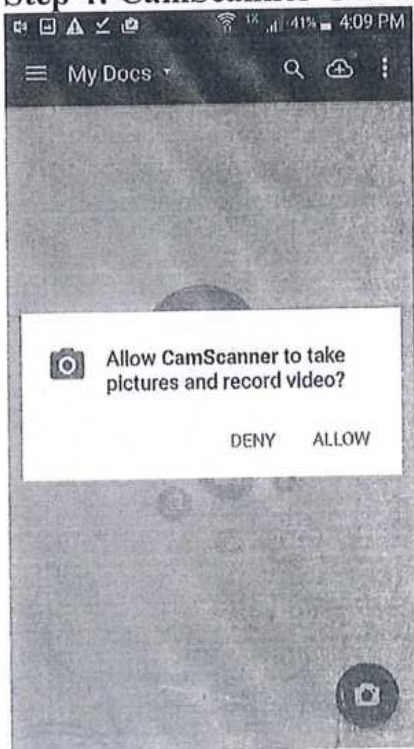
Click ALLOW to 'Allow CamScanner to access photos, media, and files on your device?'

Step 3: Start Scan Button



Press the Camera Scan Icon on Bottom-Right corner

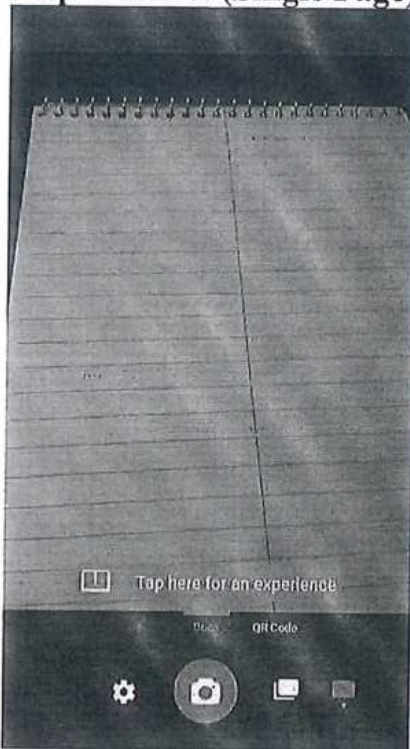
Step 4: CamScanner Camera Permissions



TOUCH "ALLOW" to 'Allow CamScanner to take pictures and record video?'

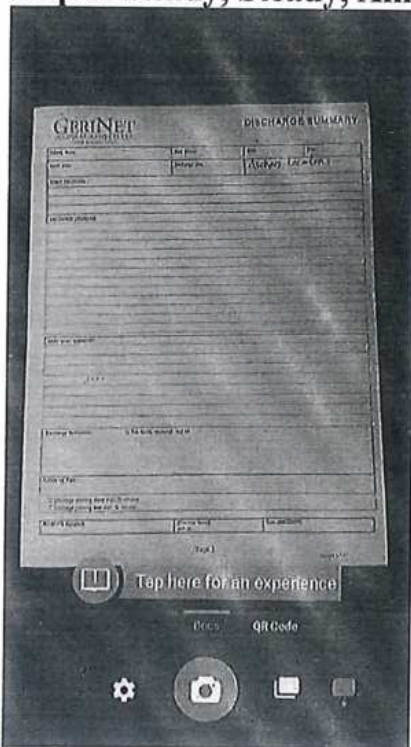


Step 5: Select (Single Page) or (Multiple Page) Document Scan



Bottom Right ->> Single Page Mode is automatically selected.

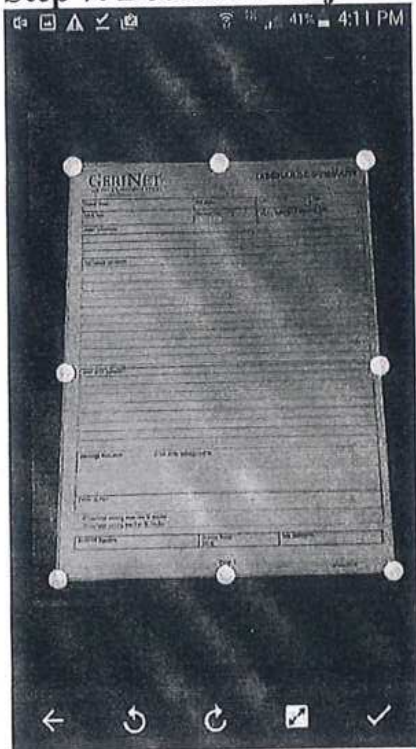
Step 6: Ready, Steady, Aim!



Try your best to capture the entire document under good lighting conditions.
Press the Camera Button to take a CamScan.

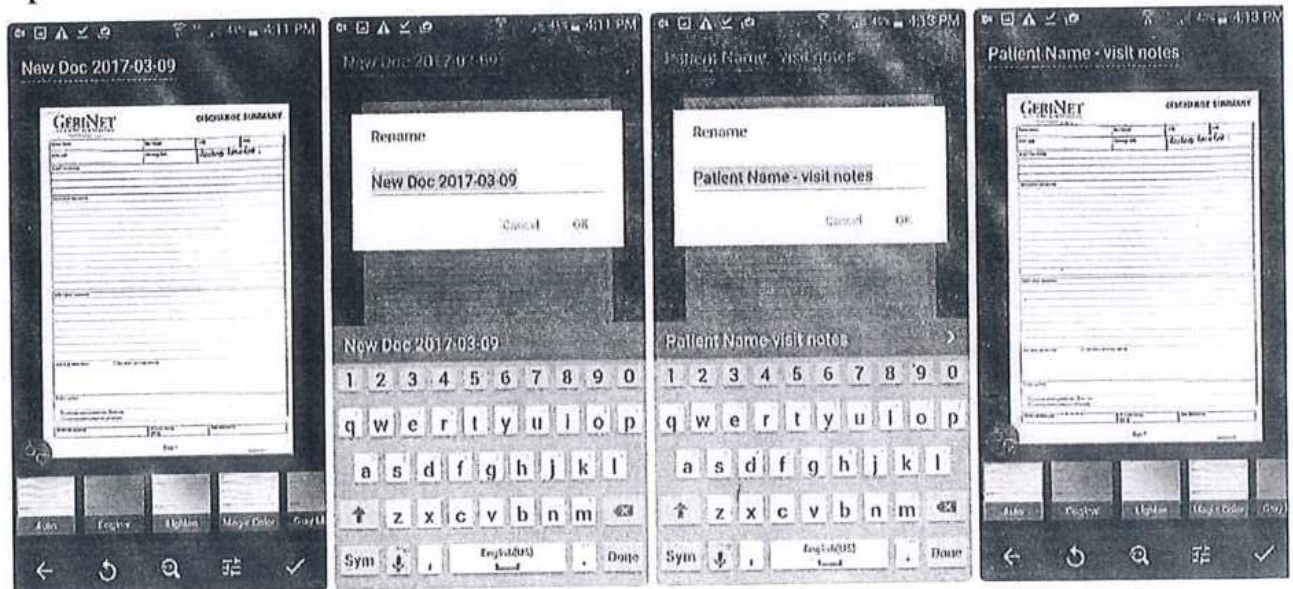


Step 7: Document Adjustment



CamScanner will automatically scan the document for adjustments. TOUCH the CHECK-MARK on the Bottom-Right to apply adjustments automatically.

Step 8: Rename the Scan

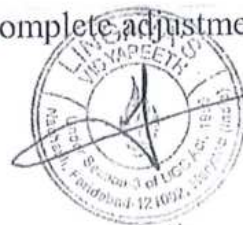


Click on the TOP-LEFT "New Doc" to rename the file.

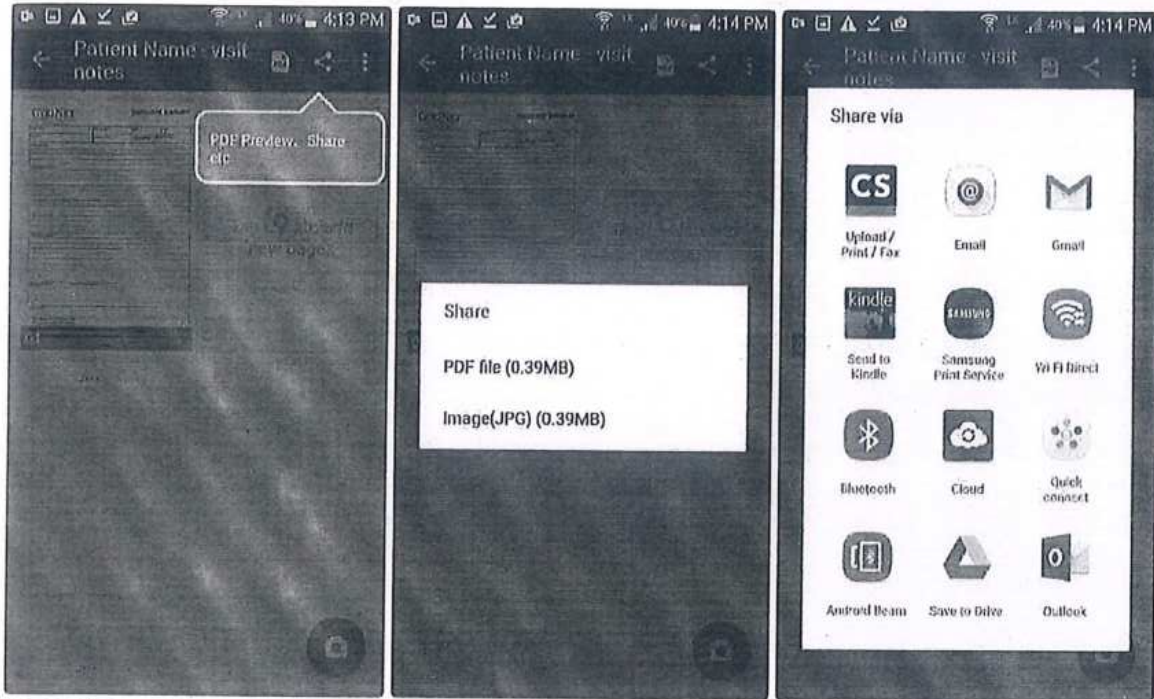
After renaming, Touch 'OK' to rename the file.

'Auto' should be selected as a filter preset.

Click on the BOTTOM-RIGHT CHECK MARK to complete adjustments.



Step 9:



TOUCH on the PDF Preview/Share Button shown.

SELECT "PDF file (0.3MB)"

Select "Save to drive"

Then, Upload your answer sheet in PDF format directly from Google drive.



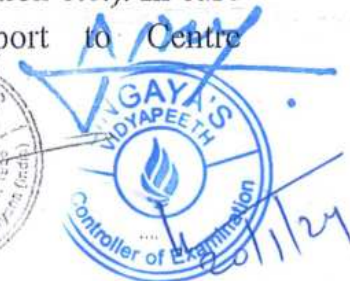
[Handwritten signature]

LINGAYA'S VIDYAPEETH
Controller of Examination

(B). The Instructions to Invigilator(s)/ Class Coordinator(s)/ Faculty members for ONLINE EXAMINATION

The Following instructions to be followed by Invigilator(s)/Class Coordinator (s)/ Concerned faculty members during ONLINE EXAMINATION: -

1. All Invigilators/ Class Coordinator(s) are required to report in the examination section 30 minutes before commencement of Examination. If University remains closed due to Covid-19, class coordinator(s) are required to create Google Meet ID and share with examination section 01 day before the commencement of the examination.
2. Please implement the code of conduct for students during examination. Invigilators/Class Coordinator(s) should insure the conduct of ONLINE EXAMINATION in a fair and impartial manner. They should be active and vigil enough to insure that no impersonation take place.
3. Examination duty is compulsory. In case of emergency, alternative arrangement to be made themselves and intimate to Examination Section one day before of Examination.
4. Invigilator(s)/ Class Coordinator(s) are required to share Google Meet link/ ID with assigned class exam WhatsApp group of students 10 minutes before the commencement of examinations.
5. Invigilator(s)/ Class Coordinator(s) will be responsible for monitoring the students through GOOGLE MEET and check whether appeared students are eligible or not.
6. Class-wise attendance sheet will be shared by Exam Section for the purpose of filling and checking attendance of all appeared students.
7. Ask for Hall Ticket(s)/ admit card(s) of the students and check the correctness (face identification) of the student(s) using GOOGLE MEET.
8. After 05 minutes commencement of examination, students are not allowed to appear.
9. Invigilators are required to announce through Google Meet that students are NOT ALLOWED to leave Examination area during scheduled ONLINE EXAMINATION.
10. In entire duration of examination, invigilators are required to monitor the activities of students (ie- motion, rotation, changing of location etc.). In case of any unavoidable circumstances, immediately report to Centre Supdt./COE/Exam Section.



11. Kindly instruct to students that only coloured scanned PDF answer sheet(s) shall be accepted and hand written answer sheet(s) should reach Examination Cell within 3 days of opening the University.
12. Duration of Examination shall be **TWO HOURS ONLY**.
13. As per design of syllabus, each Question Paper shall be delivered to students in 4/5 parts in TWO HOURS. In Each part there will be **TWO Questions, they have to attempt ANY ONE**. For Example:-
 - (a) If There are FOUR PARTS then time slots shall be as follow:-
For Each Part = 25 Minutes of writing of Answer +05 Minutes of scanning the solution in PDF and submit to provided EMAIL ADDRESS = 30 Minutes
Total Time = 30 * 4 = 120 Minutes
 - (b) If There are FIVE PARTS then time slots shall be as follow:-
For Each Part = 20 Minute of writing of Answer +04 Minutes of scanning your solution in PDF and submit to provided EMAIL ADDRESS= 24 Minutes
Total Time = 24 * 5 = 120 Minutes.
14. During Examination, for any issue(s) Invigilator(s)/ Class Coordinator(s) are required to contact Centre Supdt./COE/Examination Section.

Online Evaluation System:

After successful completion of the examination, the examination department sends their CSV file (Answer Sheet) of students to the concerned Head of the department for evaluation work. After evaluation of answer sheets, the concerned faculty/evaluator enters the marks into the LMS/Scoofi portal and then examination department processes the preparation of final result. Subsequently approval of final result is obtained from the Competent Authority, there after the result is displayed on the official website of the University.



“UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown”

The scheme of “Carry forward” (for the subjects in which the student has failed) will be allowed for the current academic year in the universities and every student will be promoted to next semester/year. However, such students may clear the examination for the course in which he/ she has failed/ remained absent, whenever the examination is held next.

The students may be allowed to improve their grades by offering one additional opportunity to appear for the current semester course(s) in succeeding semesters/ years or through supplementary examinations scheme of “Carry forward” (for the subjects in which the student has failed) will be allowed for the current academic year in the universities and every student will be promoted to next semester/year. However, such students may clear the examination for the course in which he/ she has failed/ remained absent, whenever the examination is held next.”

Keeping in view, the accessibility of internet to the students, especially in remote areas, it is not feasible to uniformly adopt the online mode of examination at this point, if eligible students are not able to appear for exam due to internet connectivity, students registered for odd semester 2020 will be promoted to next semester but they have to appear for current semester examination with next semester examination to be held in Dec 2020/Jan 2021.

