

Lingaya's Vidyapeeth

Deemed-to-be-University u/s 3 of UGC Act 1956, Government of India
NAAC ACCREDITED
 Approved by MHRD / AICTE / PCI / BCI / COA / NCTE
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18th IQAC Meeting

28th August 2020

Minutes of the IQAC Meeting held on 28th August 2020

A meeting of the IQAC was convened on **28th August 2020** at 11:00 A.M. in the Board Room of Lingaya's Vidyapeeth, adhering to the COVID-19 safety measures. Hon'ble Vice Chancellor, Chairperson IQAC chaired the meeting and the following members were present in the meeting:

1.	Prof. (Dr.) M. Luqman Khan, Vice Chancellor	Chairperson
2.	Mr. Zaved Akhtar, Controller of Examination(COE)	Member
3.	Dr. Sushil Kumar Thakur, Registrar	Member
4.	Dr. Manoj Jain, Dean Academics	Member
5.	Mr. Bhavik Kuchipudi, Director, Lingaya's Group of Affairs	
6.	Mr. Sanjay Kumar, Director, Training & Placement	Member
7.	Dr. Iqbal Ahmed Khan, HoD, Department of Mechanical Engineering	Member
8.	Mr. Kiran Kumar, HoD, Department of Computer Science & Engineering	Member
9.	Dr. Sonam Bhatia, Associate Dean, School of Pharmacy	Member
10.	Ar. Mohd. Umair, Associate Dean, School of Architecture	Member
11.	Dr. Karan Singh, Associate Dean, School of Basic and Applied Sciences	Member
12.	Dr. Ankur Tyagi, HoD, School of Education	Member
13.	Dr. Md. Daniyal, HoD, Department of Civil Engineering	Member
14.	Dr. Praveen Kumar Lohchab, HoD, School of Law	Member
15.	Dr. Savita Yadav, HoD, School of Commerce & Management	Member
16.	Mr. Vishesh Bajaj, Alumni-Director at Soul Carry & Founder- Knot9.com	Member
17.	Dr. Manoj Malik, Associate Professor, School of Basic and Applied Sciences	IQAC, Coordinator
18.	Mr. Deepak Kumar, IT Administrator, IT Department	Assistant Coordinator



The agenda of the meeting was as under:

- 18.1 To apprise and approve the minutes of previous IQAC meeting held on 11th June 2020 and Action Taken Report (ATR).
- 18.2 To review the mechanism adopted and implemented for effective online teaching.
- 18.3 To develop e-content and conduct virtual labs.
- 18.4 To review the status of End-Sem results and resolve the challenges faced, if any.
- 18.5 To take initiatives towards human welfare during the pandemic situation.
- 18.6 Any other agenda with the permission of Chair.

18.1 The ATR of the previous IQAC Meeting dated 11th June 2020 was circulated and confirmed as per the points mentioned:

S. No.	Agenda Item	Action Taken/Processing
17.1	Feedback from students regarding online class conduction	All HoDs have taken the feedback from students of their respective departments regarding online class conduction and submitted to the office of The Dean, Academics.
17.2	End-term Examination preparedness	The COE apprised to the chair that the End semester examination has been conducted through online mode. The workshop/training session was conducted for smooth conduction of exams.

S. No.	Agenda	Discussion on Agenda	Responsibilities/Status
18.2	To review the mechanism adopted and implemented for effective online teaching.	The Dean Academics apprised the Chair about the mechanism adopted for online teaching. The overall implementation and functioning of the mechanism were found satisfactory. Further, the Chairperson advised to continue	The Dean, Academics & All HoDs



		with the same practice for the upcoming semester and all members agreed for the same.	
18.3	To develop e-content and conduct virtual labs.	The Dean Academics apprised the Chair about developing e-content to enable students to learn subjects, at a time and pace of their convenience. The Chairperson advised the HoDs of respective Schools to develop e-content. It was also suggested to conduct virtual labs to make students able to do labs through open platforms and remote desktop facilities.	The Dean, Academics & All HoDs
18.4	To review the status of End-sem results and resolve the challenges faced, if any.	The COE apprised the chair about the successful conduction of online examination and declaration of End-Sem results on time including Re-appear Examinations. The Chairperson appreciated the efforts of all faculty and staff, and further praised the Heads of the Academic and Examination Departments for the well timed laid down mechanisms. Hence, it was decided that the same online examination process would be followed for (both Mid and End Semesters) the upcoming semester till further instructions are received from the competent authority regarding reopening of the institution.	The Examination Cell to continue with the same process of examination and evaluation.
18.5	To take initiatives towards human welfare during the pandemic situation.	The NSS Coordinator apprised the Chair about the need of special attention required to be given for the enhancement of Institutional social responsibilities. It was informed that already during the mega-drive, around 1 lakh health kits were distributed to the people in Delhi-NCR during the month of June, 2020. Also, to help the staff of Lingaya's Vidyapeeth, it was proposed that a Benevolent Centre is to be established in the	NSS Coordinator & Hostel Warden




		institution. The Chairperson appreciated the idea and it was decided to establish the same.	
18.6	Any other agenda with the permission of Chair.	Nil	Nil

The meeting ended at 12:00 p.m. with vote of thanks to all the members.


Dr. Manoj Malik
 (Coordinator, IQAC)

