

# Lingaya's Vidyapeeth

Deemed-to-be-University u/s 3 of UGC Act 1956, Government of India

**NAAC ACCREDITED**

Approved by MHRD / AICTE / PCI / BCI / COA / NCTE

Nachauli, Jasana Road, Faridabad- 121002 | Ph: 0129-2598200-05

Website: [www.lingayasvidyapeeth.edu.in](http://www.lingayasvidyapeeth.edu.in)

No: LV/Registrar/2022/194-B

05<sup>th</sup> March, 2022

## NOTICE

To strengthen the current process, to eliminate the gap between the indentors and stores and to ensure value for the money, Management has laid down the following guidelines for adherence to avoid any kind of misunderstanding.

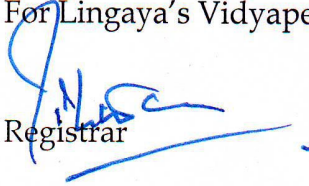
1. HODs/ Deans are authorised to approve MPS upto Rs.5000/-
2. MPS costing over and above Rs.5,000/- needs to be approved by the Registrar / Vice Chancellor.

(MPS means Material Purchase Sanctions)

Please note that Over and above the limit mentioned against each level shall not be entertained by the Stores Department. In case of emergency, Stores will procure the items subject to produce approval by indentors from the Registrar/ Vice Chancellor on the next working day.

Looking for support from all of you ALWAYS making Lingaya's University Process Driven.

For Lingaya's Vidyapeeth



Registrar

Cc: Chancellor Office

Vice Chancellor Office

Dean Academics Office